Process for the exam application online entry.

Login	
User Name*	Enter login
Password*	Enter Password
FOXEF	ENTER CAPTCHA
	Login

 After Login Enter new Student details Don't enter the name in capital letters. First letter should be capital and other small letters type the name as Ex: Kantola Saraswathi,

		Student Manager ~	Exam Application ~ Change Password Logout
w Student			
First Name*	• Enter first name	Middle Name	Enter middle name
Last Name	Enter last name	Father Name*	Enter father name
Mother Name	Enter mother name	Date Of Birth*	Enter date of birth, Ex: dd/mm/yyyy
Gender*	О М • F	Mother Tongue*	Enter mother tongue
Place Of Birth	Enter place of birth	Caste*	● SC ○ ST ○ BC ○ OC ○ Others
Address1	Enter address line 1	Address2	Enter address line 2
City*	Enter city	District	Not Known 🗸
State*	Telangana	Pincode	Enter pincode
Phone Number	Enter phone number	Email	Enter email
Identity Mark 1*	Enter identity mark 1	Identity Mark 2	Enter identity mark 2
Photo*	Choose File No file chosen		

After Entering the details of student click on save option, then id will be generated. Note that **id.** This id has to be noted and saved for entering further details.

2. Go to Student Manager –Admissions –New- At the search by option select student ID in the dropdown and enter the id in the input.

				Student Manager ~	Exam Application ~	Change Password	Logout
A	dmission Student Searc	h					
	Search By*	Student ID	~	Search Input*	Search Input		
			s	earch			

The following screen appears and then click proceed option and enter the details and save.

	Student Mar	nager ∽ Exa	am Manager ~	Registrations ~	Prints ~ F	File Uploads ∽	Course Manager	/ Institute Ma	nager ∽ Log	jout
Admis	Admission Student Search									
Sea	arch By*	Stud	dent ID		✓ Si	earch Input*	77543			
					Search					
SI N	lo S	tudent ID	First Na	ame Mi	ddle Name	Last	Name D	ate of Birth	Action	
1	77543		Kunti	santoshi		rani	1998-01	-12	Proceed	
<<	1 >>									
4										•

3. Go to Exam application –New at the search by option select student ID in the dropdown and enter the id in the input then search by student id. And enter the details

					Student Manager ~	Exam Application ~	Change Password	Logout	
	New Exam App	plication S	tudent Search						K
Y	Search By*		Not Known	~	Search Input*	Search Input			
					Search				
					~ 0	6			

Exam Subjects

	Subject Name	Practical 1	Practical 2				
	Pathology & Blood Banking Theory	Ν	Ν				
	Microbiology & Parasitological Theory	Ν	Ν				
	Biochemistry Theory	Ν	Ν				
Z	Pathology & Blood Banking Practical	Υ	Ν				
	Microbiology & Parasitological Practical	Ν	Υ				
~	Biochemistry Practical	Ν	Υ				
Save							

Must select all the subjects and save.

After submission of the details go to student manager- student -view - At the search by option select student ID in the dropdown and enter the id in the input then search by student id and view student details select Ctrl+P take a print out of the form and write **student ID** on the Form with pen.

Along with the form attach photocopies of Tenth & Intermediate certificates of the students along with DD and submit the hardcopies to the Board.